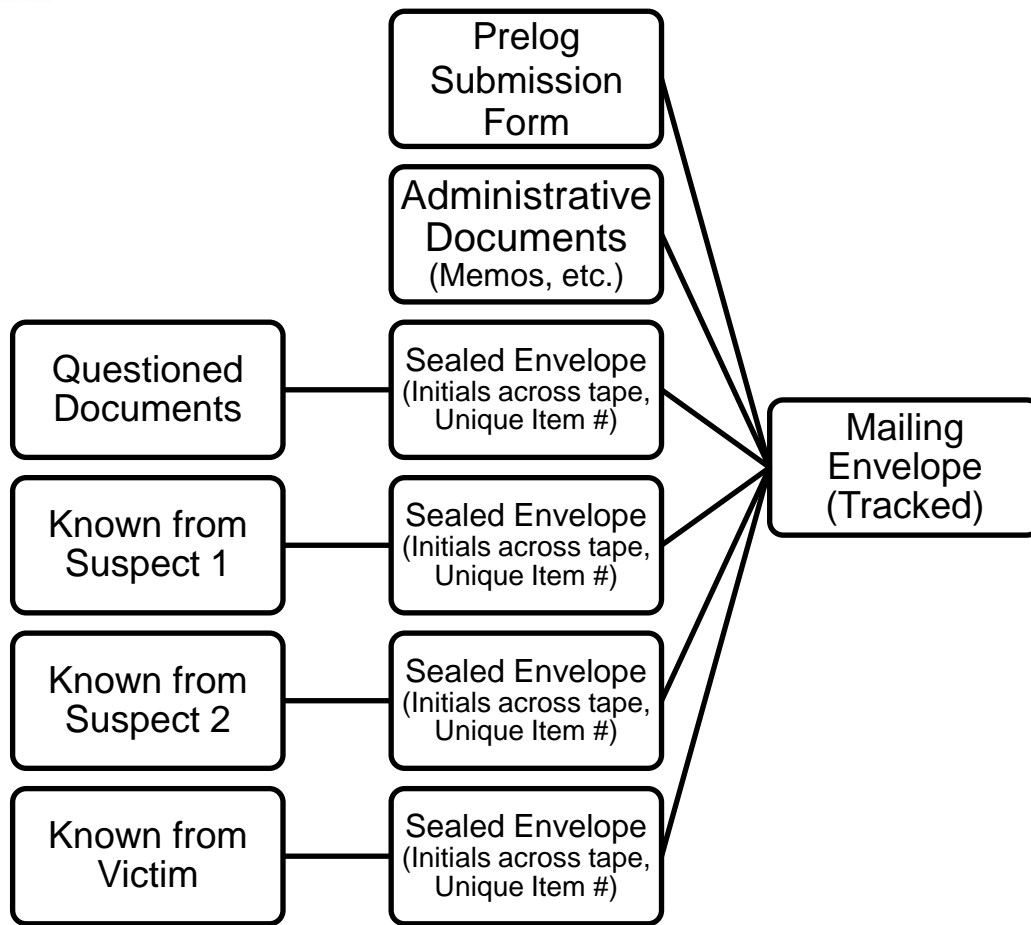




Document Examination Evidence Submission



Tips for Evidence Submission Process

1. Include the agency case number, unique item number, and contents on the outside of each package. Complete documentation on the evidence envelope prior to packaging the evidence items. (or place documents in-between cardboard).
2. Package questioned and known documents in separate evidence packages.
3. Complete the Prelog entry entirely.
4. Prelog Submission form, memos, and other administrative documents must be outside the evidence packaging but inside the mailing envelope.

*If there are any questions please call or email the Coeur d'Alene Laboratory:
(208) 209-8700 or r1lab@isp.idaho.gov*